

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

SEPTEMBER 15, 2025 | 6:00 PM | TC COURTHOUSE

MINUTES

Members Present: 7/8

Bubba Gregory, Vice Chair
Beverly Atwood
Will Dennis

Chris Gregory
Jerry Ford
Lesley Overman

Amy Thomas (*nvm*)

Members Absent: Landon Gulley

Others: Mayor McCall, Branden Bellar, Melissa Schelach

1. The meeting was called to order at 6:00pm by T Bubba Gregory in Chairman Gulley’s absence with seven members present.

2. Review Minutes of August 18

Motion by Ford to accept minutes as presented; second by C Gregory. MINUTES ACCEPTED

3. Financial Statements

A. Trustee Cash Balance Statement – August 2025

B. Financial Summaries – August 2025

Committee reviewed statements from Trustee and Budget Director. Thomas noted that most revenues received in July and August are moved to the FY25 Accounts Receivable as these are monies received for the months of May and June. We should begin seeing current year revenues in September’s reports at next month’s meeting.

Motion by Atwood to accept financial statements as presented; second by C Gregory STATEMENTS ACCEPTED

4. Budget Amendments

FUND 101 – GENERAL SERVICES

101-03I	Insurance Recovery: Sheriff	\$	902
---------	-----------------------------	----	-----

Insurance recovery for the Sheriff Dept; incident on September 3 causing damage to a patrol car.

Several Budget Amendments (Funds 101, 111, 116, and 128) for unliquidated purchase orders from FY 2025. This money is moved over to the current year to comply with the TN Comptroller Uniform Budgeting and Accounting policies and ensures funding is in place to not exceed appropriations. *Attached to these minutes is a breakdown of the purchase orders being moved to the current year.*

101-04P	Purchase Orders FY25		62,837
---------	----------------------	--	--------

FUND 111 – URBAN SERVICES

111-01P	Purchase Orders FY25	\$	15,123
---------	----------------------	----	--------

FUND 116 – SOLID WASTE SERVICES

116-02P	Purchase Orders FY25	\$	785
---------	----------------------	----	-----

FUND 128 – SPECIAL FUND (ARP)

128-02P	Purchase Orders FY25	\$	12,615
---------	----------------------	----	--------

The BA for 128 is for the remaining amount owed on the generator for the Administration Building. Capital Electric has updated Commissioner David Thomas with the delivery possibly being in early November; 3 months earlier than expected.

FUND 131 – HIGHWAY DEPARTMENT

131-01	State Aid Programs	\$	564,088
--------	--------------------	----	---------

Highway Department is adding two state projects: Scanty Branch and Dixon Creek

FUND 141 – GENERAL PURPOSE SCHOOLS

141-01 (1)	Education Freedom Act – Teacher Bonuses	\$	223,782
------------	---	----	---------

Dr. Satterfield submitted an amendment for Teacher Bonuses associated with the state funded Education Freedom Act from the TN Department of Education.

Motion by Overman to recommend all amendments to the full body; second by Atwood

MOTION CARRIED

5. Discussion Items – No other items were presented for discussion
6. Public Comments – No public comments
7. Adjourn – Motion by Ford, second by Atwood.
Meeting adjourned at 6:21pm
Next meeting scheduled for Monday, October 20 at 6pm

*Minutes presented by
Amy Thomas, CCFO*

GL Account Number	FUND	PO#	Vendor Name	Description	PO Date	Unliquidated Amount
101-51500-435	101	2025-746	A-Z Office Resource, Inc.	Office Supplies	6/2/2025	936.20
101-51720-338	101	2025-788	Hartsville Alignment	Vehicle Maintenance	6/24/2025	500.00
101-51720-432	101	2025-790	Wilson Bank & Trust (MC)	Code Books	6/30/2025	1,526.28
101-51800-335	101	2025-744	Amazon Capital Services	LED lights	6/1/2025	1,347.99
101-51800-335	101	2025-763	Cumberland River Docks & Dredging, Llc	Maintenance to dock at Second Creek	6/2/2025	2,211.00
101-51800-410	101	2025-753	Lebanon Chemicals	Custodial Supplies	6/2/2025	1,070.50
101-51800-707	101	2025-754	Lowes	Courthouse - Paint, lumber	6/2/2025	922.80
101-51800-724	101	2025-155	Nashville Tent & Awning Co.	Awning for Archives	8/21/2024	5,500.00
101-51800-790	101	2025-595	Capital Electric LLC	Generator - Admin	3/25/2025	4,233.60
101-52500-317	101	2025-697	Business Information Systems	Computers for Clerk	5/1/2025	11,492.00
101-54110-336	101	2025-777	Communications International Inc	Repairs to towers	6/14/2025	2,975.99
101-54110-338	101	2025-751	Hartsville Service Center	Maintenance on vehicles	6/2/2025	1,204.79
101-54110-724	101	2025-155	Nashville Tent & Awning Co.	Awning for Sheriff	8/21/2024	10,000.00
101-54120-451	101	2025-737	CMS Uniforms And Equipment	Uniforms	5/28/2025	898.00
101-54210-422	101	2025-758	Piggly Wiggly	Inmate food	6/2/2025	722.78
101-54210-422	101	2025-750	Hartsville Foodland	Inmate food	6/2/2025	1,496.52
101-54210-422	101	2025-752	Institutional Wholesale Co.	Inmate food	6/2/2025	4,154.62
101-54210-719	101	2025-789	Artis Networks, Inc.	Installation of Equip	6/24/2025	1,790.00
101-55720-499	101	2025-775	Southeast Impressions	Litter Grant - Supplies	6/10/2025	1,197.00
101-55720-499	101	2025-749	Darrell's Auto Parts	Litter Grant - Weed Eaters	6/2/2025	1,554.00
101-55720-499	101	2025-726	HALO Branded Solutions, Inc	Litter Grant - Giveaway items	5/23/2025	5,268.77
101-56700-422-POOL	101	2025-784	Sam's Club Direct	Pool Concessions	6/20/2025	633.98
101-57100-710	101	2025-773	D. T. McCall & Sons	Refrigerator	6/9/2025	699.99
101-58400-336	101	2025-785	Nashville Equipment Service	Repairs to Fuel Pumps	6/20/2025	500.00
111-54110-716	111	2025-666	Communications International Inc	Installation of Equip	4/23/2025	15,122.34
116-55751-338	116	2025-751	Hartsville Service Center	Tires	6/2/2025	785.00
128-51800-790	128	2025-595	Capital Electric LLC	Generator - Admin	3/25/2025	12,613.12
Total						91,357.27